



Driver/Installer/Warehouse

Full-time

Must be available to work after-hours and weekends

Primary Responsibilities:

- Drive a truck to deliver and pick up rental items to assigned location
- Pulls and loads product and related equipment in a safe efficient manner
- Ability to setup and manage job site
- Sets up and/or tears down rental goods
- Attends department, location and safety meetings
- Instructs customers on the correct usage of rental equipment
- Collects empty containers and/or rejected and unused goods
- Deciphers packing list and inspects equipment for damage prior to loading. Makes necessary adjustments on the packing list and checks packing list against order
- Collects delivery signatures from customers, records quantities delivered including refused equipment on contract paperwork
Notifies supervisor of any problems at customer site including missing or damaged equipment and damage to the customer's property. (Both delivery and pick-up)
- Maintains cleanliness of inside of truck cab and cargo areas
- Completes daily Truck Service Checklists
- Adheres to all company policies, procedures, rules and regulations in written or verbal form
- Complies with company and government safety requirements (including the correct use of Personal Protective Equipment) and other regulations

Required:

- Valid Arizona Driver License - Operator's license with required certifications depending on the specific vehicle to be operated – Class A and forklift certification a plus
- Ability to read and speak Basic English *as well as* comprehend simple instructions, short correspondence, and memos.
- Ability to perform these operations using units of American weight, measurement, volume, and distance
- Excellent Customer Service
- Ability to lift 50 pounds
- Good attention to detail and multi-tasking abilities
- High-Level of Professionalism
- Ability to work within teams
- Ability to keep to deadlines
- Must be motivated and able to work with minimal supervision
- Good verbal and written communication skills

The list is illustrative only and is not a comprehensive listing of all functions and tasks performed by positions in this class. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties . The above abbreviated list of expectations, actions, duties, and responsibilities may alter as required by Management at any time.

Two Ways to Apply for the Above Position:

- Go to <http://www.cre8iveevents.com/careers> ; fill out the form indicating which position you are interested in the message section, attach your resume/cover letter (pdf), answer the question, and click send.
- Send in your cover letter and resume indicating which position you are interested in. Please address to Human Resources and email to info@cre8iveevents.com.

Cre8ive is Arizona's premier, full-service event rental company. Woman owned, Cre8ive provides superior service for a wide range of rental solutions nationwide. No event is ever too small, too detailed, or too unique for our team. With our on-site set event managers, detailed layout designs, complete space planning, and hard to find, innovative products; we will exceed your expectations. We offer high-end products including tables, chairs, linens, flatware, glassware, tents, décor, lighting, catering equipment, power & sound, lounge furniture, and much, much more. We are the trusted partner of leading event planners, caterers, event venues and hosts nationwide.

Cre8ive Event Rentals is an Equal Opportunity Employer.
No Staffing Agencies, please.

